



PLEASE NOTE!

For your protection, Sun East requires an original signature. Please type information in all appropriate fields, print the form, sign it, and drop it off at any branch location or mail it to:

Sun East Federal Credit Union
P.O. Box 2231
Aston, PA, 19014

CHANGE PAYROLL DIRECT DEPOSIT

Date

Employer/Depositor's Name

Address

City, State, Zip

To Whom It May Concern:

You are currently depositing **MY ENTIRE PAYCHECK / PART OF MY PAYCHECK** (circle one)

to the following account:

Old Bank: _____

Bank Routing Number: _____

Account Number: _____

Please stop making deposits to that account and instead make them from:

Financial Institution Name: **Sun East FCU** _____

Bank Routing Number: **231382209** _____

Account Number: _____

If you have any questions about this request, please contact me during the **DAY / EVENING** (circle one)
at (_____) _____ (phone number).

Thank you.

Sincerely,

Signature

Name (please print)

Address

City, State, Zip

Other Information Your Employer May Need (SSN, Employee ID#, etc.)

Please make as many copies of this form as needed. Mail to institution making direct deposit of payroll.