

Grant Application

The Sun East Charitable Foundation was created in 2011 to serve the health, education, and well-being of those in the Greater Brandywine Valley Area. The Foundation is the philanthropic arm of Sun East Federal Credit Union and provides funds to registered charities with the primary focus on educational programs, and community organizations that support the development of our youth, and other humanitarian efforts.

Organizations that are eligible to apply for a grant are educational programs that foster learning and development and provide counseling and support services to special victims. Civil service and military programs that provide help and aid to our veterans and their families may also apply.

Due to an overwhelming number of requests received each year, the Foundation will review all applications and determine the level of interest based on the giving guidelines and availability of funds. The Foundation will only consider requests from qualified tax-exempt, nonprofit 501(c3) organizations that support the following purposes as a charitable entity:

- Advancement of students such as scholarship or educational events
- Charities that address poverty, hunger, terminal illnesses, or illiteracy
- Youth mentor, leadership and development programs
- Veterans and their families
- Police/Fire/Ambulance companies
- Preservation of our historical programs

Any charities or community organizations wishing to apply for funding from the Sun East Charitable Foundation are to submit this grant application to:

**Terri Lannon, Executive Director
The Sun East Charitable Foundation
P.O. Box 2231, Aston, PA 19014**

Grant Application

For Requests under \$1,000 please complete Section 1 only

Section 1

NAME OF ORGANIZATION: _____

Legal Name as designated on 501(c)3

Amount Requested: \$ _____ Date: _____

Federal ID #: _____ Website: _____

Address: _____

Primary Contact: _____ Title: _____

Phone: _____ E-Mail: _____
(Primary Contact)

Check one box that applies to the purpose of financial request:

Name of Program/Project: _____

Purpose of Project: _____

Annual Contribution: _____

How annual contributions will be used: _____

Provide a copy of the following:

- 501(c)3 status
- IRS designation letter
- Board of Directors

For Requests over \$1,000, complete Sections 1, 2, & 3:

Section 2: Proposal Summary

- Describe your organization's history and mission.
- Include geographic location of your organization and its beneficiaries
- Provide a narrative of the purpose of your request including what the beneficiaries will gain from this funding.

Section 3: Funding Request

- Provide a financial summary of how the funds will be dispersed
- Include an expense budget for the financial request
- Include last year's annual report

Please return this application and supporting documents to:

Terri Lannon, Executive Director
Sun East Charitable Foundation
4500 Pennell Road
Aston, PA 19014